

## [FLOOR PLAN] How to draw my room plan?

You take advantage of the option " room plan " in your subscription ? <u>From Guestonline</u> web Or from the iPad Guestonline application, use this very visual form to place your customers and manage your service !

• First of all, "draw" your room plan from Guestonline web (computer). The tutorial is right here.

Here is an example with a simple room plan, on the computer view :



• Here is how will appear the same room plan on your iPad application :

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NB : You can zoom/unzoom on the iPad view.

- To change room, click at the bottom right on the drop-down list after "Votre salle"
- The colors' codes used are the same on both interfaces, during the service :

- Orange table: allocated, awaiting arrival of the customer ;

- Green table: honored reservation
- Dark red table: table to be straightened on the service / reallocated;
- Grey table: blocked (on the service)

Update 23/03/17